

SPRING 2018 INTERNSHIP OPPORTUNITY
DEPUTY SOCIAL WORK DIRECTOR
OFFICE OF STATE REPRESENTATIVE RYAN GUILLEN

SKILLS: Government or Social Work Major preferred who has good phone skills and works well with others. Sales or management experience is welcomed. Degree completion is not required. Other majors are welcomed.

PROJECTS: During the Spring, the Deputy Social Work Director will work with state agency staff, research state laws and agency policies. They will assist constituents with requests for assistance with a wide range of state programs and issues and contribute to legislative initiatives that would meet constituent needs.

GOALS: The Deputy Social Work Director will work directly with the Chief of Staff, the Legislative Director and the Communications Director to meet the needs of constituents. Other duties include reviewing past legislative efforts and taking part in stakeholder meetings on proposed legislation for the next legislative session.

BENEFITS: This unpaid internship position provides a great opportunity to learn the nuts and bolts of the operations of a legislative office. Interns will gain an understanding of the processes that create the laws affecting almost all businesses and citizens of Texas.

All students who complete an internship receive:

- a Letter of Recommendation for future job applications
- permission to use the Representative as a reference
- credit for coursework, if offered by your school
- referrals to graduate school, law school or other programs at the completion of your internship

Several full-time and part-time positions are available. Start dates are from early January to late May. Early applicants will receive a preference.

Please send your resume to robert.mcvey@house.Texas.gov and include a note listing when you would be available for an interview at the Capitol office.

You may also call Robert M. (Bob) McVey, Chief of Staff, at 512-463-0416 to set up a time for an interview.

The Texas House of Representatives is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, age or disability in the employment or the provision of services. In compliance with the Americans with Disabilities Act, if you require reasonable accommodations during the application process, please call (512) 463-0865.